



Willow Prairie Agricultural Society March 15, 2023, Minutes

Attendees

Executives: Bridgette Lesyk, President; Ashley Carroll, Vice President; Sheri McAuley, Treasurer

Directors: Brenda Claude, Nicole Abraham, Jason Carroll, Victoria Wakulchyk, Trina Tapscott, *Bill Wakulchyk*, Clayton MacKinnon

Manager: Jackie Maruniak

Partner Member: Lynn (Linda) Brundidge

Absent: Johanna MacKinnon, Secretary

Meeting Called to Order: 7:10pm

Meeting Adjourned: 9:10pm

Next Meeting: Open House Membership Planning March 29th 7pm

Item	Notes	Action Item
Reading/Approval of Previous Minutes	Minutes for Jan.11, 2023, AGM Jan.18, 2023, Jan.18, 2023 <ul style="list-style-type: none"> ▫ Approved by Brenda Claude ▫ Seconded by Nicole Abraham ▫ Passed 	
Reports	Updates from the President, Treasurer, Manager, Custodian & Secretary <ul style="list-style-type: none"> ▫ Monthly treasurers report, approved by Nicole Abraham, seconded by Jason Carroll, Passed ▫ February 14 Annual Return & Grant application sent in. (BL) ▫ March 7 Ag/Operational Grant submitted (SM) ▫ Monthly AG meeting for February was cancelled ▫ Quinn cancelled for March & April ▫ Open House planning meeting March 29 ▫ Membership Open House April 15 ▫ Custodian Jim is injured and cannot work, he will look for a replacement, Jackie will cover in the meantime. ▫ Senior's organization is paying 1/3 of the custodial costs. 	<ul style="list-style-type: none"> ➤ Raffle license finalized from Christmas, Bridgette will get info from Cheryl ➤ Ashley will take over raffle license ➤ Secretary needs copies of the signed revised Bylaws, Registration Number, Certificate of Incorporation (this needs to be renewed yearly expires March 31, 2022) and Copy of 3year sustainability plan.

Memberships	Trina & Sheri secured partners; Hawk I's, Bud's and Blooms, Arctic Spa, Ranchman's, Tidy Lube, 54 North, Lakeland Grill, Coco's, Rock Slide, Sylvestre's, All-Nu Massage, Baby Cherry Greenhouse, The Tent Guy, Victoria- Mary K, Tin Creek Farms, Rocky Meadow, Wheel Fit, Hamels, Dynamo	<ul style="list-style-type: none"> ➤ Clayton to create a written agreement for partners, membership certificates & membership cards
	Meetings	<ul style="list-style-type: none"> ➤ Membership Planning meeting Wednesday, March 29th 7pm ➤ Membership Open House Saturday, April 15th, 2023, time TBD
	Nicole suggested a Photo Contest for recruiting memberships	<ul style="list-style-type: none"> ➤ Nicole to provide more details at planning meeting March 29
Sunday Pancake Breakfasts (not held in July, August & September)	<p>\$10 non-members \$7 for members</p> <p>Members can sign up by leaving their contact info (name, mailing address, email address, phone number)</p> <p>(2 sausages, 2 pancakes, scoop of eggs, hash browns for Mother & Father Day)</p>	<ul style="list-style-type: none"> ➤ March 19 - Brenda, Sheri, Bridgette, Nicole, Leanne, Jackie & Scott to help. ➤ April 16 - Sheri M is prime ➤ May 21 - TBD ➤ Saturday June 17 - Brenda
La Corey Farm Fair	Letter for corporate sponsors	<ul style="list-style-type: none"> ➤ Clayton to create letter for corporate sponsors ➤ Content of letter to be approved by Executives

<p>Saturday June 17, 2023</p> <p>Discuss at April 19th Meeting.</p> <p>Will need to increase frequency of meetings to weekly in May & June</p> <p>May 17, 24, 31 June 7, 14</p>	<p>Advertising on flash board Natasha is prime</p>	<ul style="list-style-type: none"> ➤ Will need to confirm with Tasha if she will continue with the added responsibility
	<p>Pancake Breakfast, Quilt Show, Kidzone, Farmer's Market, Fancy flock and feather sale, farm displays and demonstrations, Entertainment, and Raffle</p>	<ul style="list-style-type: none"> ➤ Kidzone- Nicole ➤ Cheer will be contacted for BBQ ➤ Sheri has someone in mind for Flock and Feathers ➤ Breakfast & Quilt Show- Brenda ➤ Candy etc. - Sheri ➤ Farm Display- Clayton ➤ Entertainment- Sheri & Trina ➤ Raffle- Ashley ➤ Farmer's Market- Bridgette ➤ Volunteer Hours - Johanna ➤ Advertising - TBD ➤ Horse Rides by Warren- Jackie
	<p>Raffle</p>	<ul style="list-style-type: none"> ▫ Side-by-side & 2 Helmets \$28,000, Hot Tub \$12,000, Ride-on lawn mower \$3,000 ▫ 2000 tickets @ \$50 each ▫ Raffle License - \$100,000 (Ashley) ▫ Draw will be in the fall at Harvest dinner and dance Saturday September 30. Motioned by Nicole seconded by Victoria. All in favor
	<p>Budget</p>	<ul style="list-style-type: none"> ▫ Budget \$50,000 for prizes & advertising ▫ \$25K grant Jackie to investigate
<p>Valetines Dinner & Dance</p> <p>Adults Only</p>	<p>Selling Tickets</p>	<p><i>Jackie is prime to receive emails or phone calls to purchase tickets.</i></p>
	<p>Volunteers Needed</p>	<p><i>Johanna to create email requesting volunteers to help with setup, decorating, selling tickets & cleanup.</i></p>

Saturday February 11 th 5pm to 1am	About 14 young people from 4H to help at the event	<i>Jackie to approve email & Clayton to send to email to the members.</i>
Last call 12am	\$50 sponsor to promote the event online: Motioned by Clayton Seconded by Nicole Passed Yes	<i>Clayton to provide a receipt to Jackie for reimbursement.</i>
Stop selling liquor tickets at 11:30pm (Jackie Prime) Discuss at April 19th Meeting	Flyers to be distributed in local post offices advertising the event	<i>Clayton is designing the poster to advertise the event online. Sheri to distribute the flyer & Clayton to create a printable flyer.</i>
Profit \$600.00 105 Attended 80 in 2020	Liability Insurance (\$150) & Liquor License (\$25) to be purchased	
	Proserve Certification for Bartending	<i>Nicole & Lisa, to take the Proserve training and provide receipts to Jackie for reimbursement.</i>
	Menu Prime Rib, Yorkshire Pudding, Chicken with Gravy, (No ham, perogies or cabbage rolls)	<i>Sheri to contact Tin Creek for pricing of prime rib. Caterer to purchase the chicken. Sheri to prepare the midnight snack</i>
Market Saturday April 29th 10am to 5pm Prime Nicole	Nicole would like to do a market, April 29 th , 10:00-5:00. \$25 a table. \$20 for members.	Nicole will find volunteers.
Volunteer Hours	5 points per volunteer hour Motioned by Nicole Seconded by Sheri Passed Yes with the understanding that it will be reassessed in December 2023	Discuss at April 19th Meeting <i>Members track their volunteer hours and bring them to each monthly meeting. Reduce points per hour</i>

Display Case (Jackie is Prime)	Clean-up the display case Will display the 4H Trophies for volunteering	Discuss at April 19th Meeting Jackie to prime
Annual AAAS Conference	February 3-5 th 2023 in Edmonton	Discuss at April 19th Meeting <i>Nicole/daughter, Victoria/Husband, Ashley/Husband to attend & provide an overview at next mtg Feb.22</i>
Online Banking (Sheri is Prime)	Sheri has full online access and is looking to switch banks	Discuss at April 19th Meeting Bridgette & Ashley to sign-up for online access
Other Items	Well Issues Ice Breakers on roof Projector & Screen (\$5700.00 playground MD grant) Agricultural Information Session Flash Board Advertising - Natasha, can the shrubs be trimmed? Yoga on Tuesdays 5 to 6 with Tracy Roles & Resp of Social Media/Communication Manager, Manager, Custodian (amount paid) Website for WPAS Budget for 2024 Monthly email update & how it is delivered Event Planning Template Youth Agriculture	Discuss at April 19th Meeting